

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, January 23, 2012
356 Main Street, Farmington, NH**

Selectmen Members Present: Paula Proulx, Charlie King, Gerry McCarthy, Joan Funk and Jim Horgan

Town Staff Present: Interim Town Administrator Gary Stenhouse, DPW Director Scott Hazelton, Rec. Director Rick Conway, and Police Chief Scott Roberge.

Public Present: Neil Johnson, Tim Nichols and Peter Lachapelle

Chairman Charlie King opened the meeting at 6:03pm.

1. Application to Conservation Commission: Laura Beard:

Joan Funk motioned to appoint Laura Beard to the Conservation Commission for one year as a regular member, 2nd Gerry McCarthy. Motion carried with all in favor.

At 6:07pm, Jim Horgan motioned to go in non-public session under RSA 91A.3.II. (a), 2nd Gerry McCarthy. Roll Call – Joan Funk (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes) and Gerry McCarthy (yes).

At 6:33pm the Board reconvened and Charlie announced the non-public minutes were sealed.

At 6:33pm, Jim Horgan motioned to go in non-public session under RSA 91A.3.II.(c), 2nd Gerry McCarthy. Roll Call – Joan Funk (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes) and Gerry McCarthy (yes).

At 6:48pm the Board reconvened and Charlie announced the non-public minutes were sealed.

2. HVAC Municipal Building:

Gary reminded the Board that the low bid cost is \$134,736 with a predicted savings of \$12,000 a year. Gary recommended taking \$10,000 from the Municipal Building trust fund and the balance (about \$80,000) from the fund balance to cover what is not paid for through the grant. A representative from the Acadia Engineers, Tim Nichols explained the bid was edited though the first floor was not changed at all. The second floor will have six floor mount units in lieu of the same units that will be on the first floor; also the second floor will

not include the fresh air recovery unit for ventilation which will make the space non-compliant. Charlie asked how much it would cost to install the air recovery unit on the second floor and Tim replied \$15,000-\$20,000.

Paula said she would be in favor of doing the complete job at \$177,000 so that the space is compliant and ready to be utilized. Joan stated that she does not feel there is an immediate need to renovate the second floor heating system. Charlie followed up by stating he feels the Board should approve the entire project so the funds are available noting that the entire project does not have to occur even if it is approved. Jim stated he would like the opportunity for the Board to discuss possible re-organization of departments in town before completing renovations upstairs.

Jim Horgan motioned to have Interim Town Administrator Gary Stenhouse to accept the bid for \$134,736 (to put the six heating units on the second floor and the full heating/ventilation system on the first floor) with the understanding that approximately \$80,000 will come from the fund balance, 2nd Charlie King. Motion carried with Paula Proulx opposed.

3. Rec. Dept Bathroom:

Rick explained that he received a final invoice from K.J. Rouleau for \$13,934.00. The original contract price was \$12,865 and \$1,069 in change orders came in. The change orders were for plumbing extras that were needed to meet code, jack hammering of the floor at the urinal base, new substrate for the urinal and new substrate for the boys' bathroom sink wall. Without the items included in the change orders the bathroom would not have met code. The contractor moved forward with the change order items without prior approval from the Board so Rick needs the Board to approve the expenditure. The Board was in agreement that the change orders are reasonable.

Gerry McCarthy motioned to approve the change orders for a total of \$1,069, 2nd Joan Funk. Motion carried with all in favor.

4. Waste & Recycling Hauling and Disposal Bid Tabulations and Recyclables Options:

Scott Hazelton informed the Board that the apparent low bidder is Casella Waste Services. The bids are as follows:

Company	est. hauling cost	est. disposal cost	est. recycling revenue
Casella Waste Svcs.	\$22,815	\$61,231	\$4,334
Waste	\$16,380	\$73,623	\$714

Management

Bestway Disposal	\$26,325	\$74,427	\$0
Zero Waste	none provided	none provided	none provided

Charlie asked Scott for an estimate of what the town paid for the containers we currently own and Scott stated he believes \$54,000. Scott stated Casella provided a price to purchase the Town's containers for \$40,600. Peter Lachapelle of Waste Management explained that Waste Management is not in the business of purchasing town's containers but they would store it at their facility until the next pick-up. Scott recommends moving forward with the low bidder based on their prices. Pete Lachapelle pointed out that Waste Management is the low bidder if you look at the 3 year contract. The Board discussed that it might be premature to enter into a 3 year contract since this is the first year with a transfer station.

Charlie asked if the town chooses to handle our own recyclables will the hauling cost be affected and Scott replied the question would need to be asked of the bidders. Jim asked if there is any way for the town to break the contract with the Concord Co-op and Gary replied the contract does not allow for a way out but he feels it could be done. Gerry asked if we were to haul the containers would the tipping fees be affected and Scott replied that question would need to be asked but he assumes the tipping fees would increase. Gerry stated that he would like to hold on to the recyclables and Scott stated we can't do that because the transfer station will not be set up to handle/store them since the current baler needs to be removed. Charlie asked what would be the cost to relocate the vertical baler and Scott stated he would ask the contractor for a price to relocate the building (they are currently supposed to take the building down). Paula reminded the Board that they were told there cannot be any permanent structures at the transfer station. Scott stated he was not aware of that and he would question NHDES on this.

Gerry stated that the two low bidders are fairly close in cost and he would recommend dealing with Waste Management for the next eight months because they are so close and there is not a huge price difference. Jim agreed with Gerry. Scott stated he would like the ability to discuss the recycling options. Joan stated she feels the town should go with the low bidder and Paula agreed. Scott would like the Board to hold off on making a decision to give the opportunity to ask the questions if they bidders would honor their bids if the town held the recyclables and if recycling had to be hauled to Concord Co-op. The Board agreed to wait and have Scott request the supplemental information.

5. Trash Bag Sticker Fund:

Gary reported that there is currently \$1,230,406.57 in the trash bag sticker fund and the cost to close the landfill is estimated under \$1,000,000. As of January 1, 2012 the collected funds are now going into the general fund.

6. Election Budget Increase:

Kathy stated that when she prepared her budget she did not increase the election line to include the two additional elections for a total of \$1500 more. Paula will bring this information to the budget committee on Saturday with the Board's approval.

7. Amended EDC By-laws:

Jim stated that the EDC amended the by-laws for the Board to approve. Joan noted that on page 2 there is no definition of the Chairman.

8. Application for a Pole License:

Gary reported that he has an application for a pole license at 601 Meaderboro Road. Scott Hazelton approved the application with the condition that all stumps be ground flush with the ground within the right of way, debris be removed from area and a limited amount of trees be cut.

9. Review of Minutes:

A. Jim Horgan motioned to approve the public minutes of January 4, 2012 as written, 2nd Charlie King. Motion carried with all in favor.

B. Joan Funk motioned to approve the non-public minutes of January 4, 2012 part A as written, 2nd Jim Horgan. Motion carried with all in favor.

C. Joan Funk motioned to approve the non-public minutes of January 4, 2012 part B as amended, 2nd Jim Horgan. Motion carried with all in favor.

D. Jim Horgan motioned to approve the public minutes of January 9, 2012 as written, 2nd Charlie King. Motion carried with all in favor.

E. Jim Horgan motioned to approve the non-public minutes of January 9, 2012 part A as written and part B as amended, 2nd Charlie King. Motion carried with all in favor.

F. Joan Funk motioned to approve the public minutes of January 16, 2012 as written, 2nd Charlie King. Motion carried with all in favor.

G. Joan Funk motioned to approve the non-public minutes of January 16, 2012 part A as amended, 2nd Charlie King. Motion carried with all in favor.

At 8:48pm, Charlie King motioned to go in non-public session under RSA 91A.3.II(b), 2nd Jim Horgan. Roll call – Charlie King (yes), Paula Proulx (yes), Gerry McCarthy (yes), Joan Funk (yes) and Jim Horgan (yes).

At 8:53pm the Board came back into session and Charlie announced the non-public minutes were sealed with a unanimous vote.

At 8:53pm, Charlie King motioned to go in non-public session under RSA 91A.3.II(c), 2nd Jim Horgan. Roll call – Charlie King (yes), Paula Proulx (yes), Gerry McCarthy (yes), Joan Funk (yes) and Jim Horgan (yes).

At 9:15pm the Board came back into session and Charlie announced the non-public minutes were sealed with a unanimous vote.

At 9:16pm, Gerry McCarthy motioned to adjourn, 2nd Joan Funk. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger

Recording Secretary

Chairman Charlie King

Jim Horgan

Joan A. Funk

Gerald McCarthy

Paula Proulx